

YMCA CAMP MILLER

DULUTH AREA FAMILY YMCA SUMMER EMPLOYMENT OPPORTUNITIES



- Salary, plus Room & Board
 - Staff Training
 - CPR/first Aid Certification
 - Lifeguard Certification opportunity
- Skills and experiences that build resumes
 - Opportunity to teach children
- Spend the summer in the great outdoors
 - Make memories that last a lifetime

Look inside for more information and an application packet for summer employment at
YMCA Camp Miller.

YMCA CAMP MILLER
89382 EAST FRONTAGE RD.
STURGEON LAKE, MN 55783
camping@duluthymca.org
(218)372-3188

Dear Applicant,

Thank you for considering YMCA Camp Miller as a place of employment for summer of 2011. You have taken the first step toward a path that can open many doors. Your commitment would begin on **June 20, 2011** (with staff training) and end on **August 19, 2011**. There will likely be two scheduled in-service trainings prior to June 20th.

I invite you to review, complete, and return the enclosed materials. You will also find 3 reference forms. Please ask 3 individuals who are familiar with you personally and professionally to act as a reference on your behalf. Please have them return the forms directly to the YMCA by drop off or through the mail.

Interviews will be taking place on an ongoing basis throughout late winter and early spring. Please feel free to contact me with any questions or concerns that you may have. Thank you again for your interest in YMCA Camp Miller, and I hope to hear from you soon.

Sincerely,

Bridgit Maruska
YMCA Camp Miller Director
(218) 722-4745 ext. 181

*** I suggest that you give your 3 references the enclosed reference checks in pre-addressed and stamped envelopes. Address them as follows:

Duluth Area Family YMCA
Attn: Camp Miller
302 W. 1st Street
Duluth, MN 55802



YMCA Camp Miller Counselor Application

YMCA Camp Miller is an Equal Opportunity Employer and does not discriminate on grounds of race, creed, sex, or national origin. Applicants are judged and hired for their skills and abilities.
 RETURN APPLICATION TO: YMCA Camp Miller, Duluth Area Family YMCA, 302 W. 1st Street, Duluth, MN. 55802.
 (Please print or type your answers)

Name: (first, middle, last) _____

Age: _____ **Sex:** (M/F) _____

Present Address:

 (Street) (City, State) (Zip) (Phone)

Permanent Address: (if different from above)

 (Street) (City, State) (Zip) (Phone)

Position you are Applying for:

- 1) _____
- 2) _____

Education: (list most recent first, consider the end of this school semester)

High School or College	Address	Degree/Semester	Major/Subjects & Date Completed
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Education: (circle the last year you have completed in school as of this coming June)

High School	9	10	11	12	College or Equivalent	1	2	3	4
Graduate School	1	2	3	4					

Previous Counselor or Camper Experience: (y/n) _____

Where: _____ **# of Years:** _____

Swimming Ability: (circle)

Excellent	Good	Fair	Poor	Non-Swimmer
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Life Saving/First Aid Courses Completed: (example: CPR, first aid, life guarding, WSI)

Name of Certification: _____ Date Certified: _____ Expiration Date: _____

USE THE FOLLOWING NUMBER KEY TO RATE THE CATEGORIES BELOW:

1. HAVE NOT PARTICIPATED, NOT INTERESTED
2. KNOW LITTLE ABOUT, BUT AM INTERESTED IN LEARNING AND TEACHING
3. HAVE SOME PARTICIPANT EXPERIENCE
4. HAVE SOME LEADERSHIP OR TEACHING EXPERIENCE
5. HAVE CONSIDERABLE SKILL AND EXPERIENCE IN LEADING AND TEACHING

Camp Activities:

- | | | | |
|-----------------------|--------------------------|----------------------------------|-------------------|
| ___ Archery | ___ Snorkeling | ___ Sailing | ___ Birding |
| ___ Softball | ___ Basketball | ___ Kayaking | ___ Trees |
| ___ First Aid | ___ Martial Arts | ___ Fishing | ___ Plants |
| ___ Hiking | ___ Soccer | ___ Drawing | ___ Water Biology |
| ___ Kick Ball | ___ Fencing | ___ Painting | ___ Geology |
| ___ Canoeing | ___ Volleyball | ___ Bead work | ___ Composting |
| ___ New Games | ___ Swimming/Instruction | | ___ Writing |
| ___ Gardening | ___ Gymnastics | ___ Horseback Riding Instruction | |
| ___ Woodcraft | ___ Stars ___ Riflery | ___ Vaulting | ___ Nature Crafts |
| ___ Photography | ___ Drama ___ Mechanical | ___ Indian Lore | |
| ___ Newspaper | ___ Story-Telling | ___ Wilderness Survival Skills | |
| ___ Board Games | ___ Guitar | ___ Outdoor Cooking | ___ Canoe Trips |
| ___ Campfire Programs | | ___ Dance (type?) | |
| ___ Piano | ___ Singing | | |

___ **OTHER:** _____

What are your experiences in Camping, Counseling, or Group Work Training? (List any courses taken, or for on the job training: list name of camp, supervisor, position, dates)

What meaningful extra curricular activities have you participated in while attending school -- volunteer experiences?

What are your three main reasons for wanting to become a staff member at Camp Miller?

Work Experience: (summarize the two most recent jobs you have held)

Employer	Address	Dates of Employment	Type of Work	Reason for Leaving	Supervisor

General References: (Please list three people whom you will be sending the enclosed "Staff Reference Questionnaire." ex: past employers, teachers, club advisors... You may use ONE ADULT FRIEND as a personal reference.)

Name	Address	Job Title	Phone

*USE ADDITIONAL WRITING SPACE IF NEEDED

What are your three greatest strengths? Weaknesses?

How do you interpret the term discipline?

What do you think parents expect from a camp counselor?

Camp Miller is a YMCA Camp which regards Honesty, Caring, Respect, and Responsibility as its core values. How do you see yourself role-modeling and teaching these values to our campers?

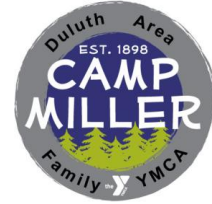
YOUR APPLICATION WILL NOT BE CONSIDERED COMPLETE UNTIL WE HAVE RECEIVED ALL THREE OF YOUR REFERENCE FORMS. COMPLETENESS AND ACCURACY ARE IMPORTANT. IF A SECTION DOES NOT APPLY, PLEASE MARK IT "NONE" OR "N/A".

Signature _____ **Date** _____

YMCA CAMP MILLER

302 W. 1st Street
Duluth, MN 55802
(218) 722-4745 ext. 181
(218)393-3595

Applicant Reference Form



Name of Applicant: _____

Name of Reference: _____

The above named person is applying for employment at YMCA Camp Miller. We require 3 written references before an application will be considered for employment. Your thoughtful consideration is requested as you complete this form. If you have any doubts, please specify them and allow us to measure their relative importance while conducting a personal interview. Your best judgment and comments will be appreciated and handled in strict confidence. Please use as much room as necessary for your comments.

How long have you known the applicant? _____
In what capacity? _____

Please indicate:

How responsible is he/she?

Highly Responsible						Irresponsible
6	5	4	3	2	1	

Comments: _____

How does he/she relate to peers?

Well						Poorly
6	5	4	3	2	1	

Comments: _____

How does he/she relate to children?

Well						Poorly
6	5	4	3	2	1	

Comments: _____

How open is the applicant to guidance and constructive criticism?

Open						Closed
6	5	4	3	2	1	

Comments: _____

What is the applicant's level of dependability?

High						Low
6	5	4	3	2	1	

Comments: _____

How does the applicant respond to stress?

Positively _____ Negatively _____

